



**YUKON WORKERS'
COMPENSATION
HEALTH AND
SAFETY BOARD**

SUBJECT: CLAIMS POLICY NO.: CL - 36
 BOARD APPROVAL: [Signature]
 APPROVAL DATE: 93-07-23
 BOARD ORDER NO.: _____
 EFFECTIVE DATE: 93-01-02

REVOKED
APR 05 2005

POLICY STATEMENT

SECTION REFERENCE: **10**

POLICY: **EMPLOYER PENALTY FOR FAILURE TO PROVIDE NOTICE OF A WORK-RELATED DISABILITY.**

GENERAL INFORMATION

Section 10 authorizes the board to levy a penalty against employers who fail to give the board notice of a work-related disability that has come to their attention.

The purpose of the penalty levy is to encourage employers to provide, in a timely manner, the written notice of an injury/illness required to process a worker's claim.

Employers are required to provide written notice within three days of receiving notification of the accident/illness.

Late reporting may inhibit the rehabilitation of an injured worker by delaying the process of early intervention, and possibly increasing their time off work.

Late reporting may translate into delayed benefit payments for injured workers.

The board should educate employers on the importance of submitting timely injury/illness reports, and the reasons why levying a penalty may be necessary.

POLICY

A penalty will be levied by the board against an employer who fails to provide information concerning an injury/illness on the eighth calendar day after being requested by the Workers' Compensation Health and Safety Board to do so.

The initial penalty shall be \$100. For each additional day that the report is overdue, an additional penalty of \$25 shall be levied. The maximum total penalty shall be \$500 (five-hundred dollars).

The penalty may be excused in circumstances that are justifiable and reasonable.